

Ref No: KCT's/LGNSCOE/ESTT./2019-20/53

Date: 08/07/2019

NOTICE

All the Internal Quality Assurance Cell (IQAC) members are hereby informed that a meeting of the 'Cell' has been scheduled on 13/07/2019 at 11:00 AM in the Principal's Office. The agenda for the meeting is as below:


- Review and finalisation of the feedback form for all stakeholders.
- Preparation of Action Plan for AY 2019-20.
- Preparation of AQAR for AY 2018-19 and its submission in due course.

All are requested to make it convenient to attend the meeting.


Dr. S. S. Harak
Coordinator, IQAC

Copy to:

1. All IQAC Members
2. Office Copy


Prof. (Dr.) S. B. Bagal
Principal
Prof.(Dr.) Sahebrao B. Bagal
Principal
Late G. N. Sapkal College of Engineering
Anjaneri, Nashik-422 213



Ref No: KCT's/LGNSCOE/ESTT./2019-20/64

Date: 15/07/2019









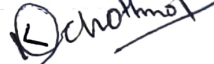







MEETING MINUTES

Call to Order

A meeting of the Members of IQAC was held at Principal Cabin on 13/07/2019 (11:00 AM).

Attendees

Following Members were present for the meeting:

- | | | |
|-----|------------------------------|---|
| 1. | Dr. S. B. Bagal |  |
| 2. | Dr. S. S. Harak |  |
| 3. | Dr. N. R. Wankhade |  |
| 4. | Dr. D. P. Joshi |  |
| 5. | Prof. T. Y. Badgujar |  |
| 6. | Prof. R. N. Baji |  |
| 7. | Prof. S. B. Borse |  |
| 8. | Prof. S. G. Bagul |  |
| 9. | Prof. (Mrs.) L. K. Chouthmol |  |
| 10. | Prof. (Mrs.) S. R. Baji |  |
| 11. | Prof. K. K. Tolani |  |
| 12. | Prof. S. S. Shinde |  |
| 13. | Prof. M. S. Borse |  |
| 14. | Prof. P. S. Talmale |  |
| 15. | Prof. S. N. Sanap |  |
| 16. | Mr. Anand Shirsath |  |



Approval of Minutes

Principal Dr. S. B. Bagal welcomed all the members and briefed them about the agenda for the meeting

1. Review and finalisation of the feedback form for all stakeholders.

Dr. S. S. Harak presented the draft format of *Feedback form* for all stakeholders. After thorough review by all members, some minor modifications were suggested and the finally approved feedback form were to be made available on the institute website.


2. Preparation of Action Plan for AY 2019-20.


Principal Dr. S. B. Bagal emphasised on a planned approach for introducing quality measures. Accordingly, a detailed discussion was held and action plan was prepared for the AY 2019-20.

3. Preparation of AQAR for AY 2018-19 and its submission in due course.

As per the requirement of NAAC, the AQAR for the AY 2018-19 should be prepared. Accordingly, each NAAC Criteria coordinator of the institute were informed to be ready with required information, program reports, etc. Principal Dr. S. B. Bagal asked IQAC coordinator to upload the AQAR when the link will be available for the same.

Dr. S. S. Harak, IQAC Coordinator, thanked all the members for being present with their inputs.


Dr. S. S. Harak
Coordinator, IQAC


Prof. (Dr.) S. B. Bagal
Principal

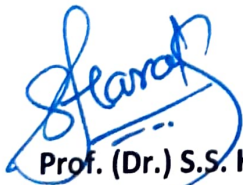


Date: 30/07/2020

Action Taken Report

Action Taken Report for the Internal Quality Assurance Cell (IQAC) meeting held on 13.07.2019 at 11.00 AM in the Principal office is presented below.

Sr. No.	Agenda Description	Responsible Authority	Action Taken
1	Revision and Finalization of feedback form for all stakeholders	IQAC coordinator and all HoDs	The members of the IQAC suggested changes to the stakeholders feedback form during the meeting. All of the stakeholders' feedback forms were finalized after taking into consideration the suggestions.
2	Action plan for A.Y. 2019-20	IQAC coordinator and all HoDs	Action plan for A.Y. 2019-20 has been finalized.
3	AQAR (2018-19) preparation	IQAC coordinator and all criteria coordinators	AQAR submission process is being initiated as per NAAC guidelines. All the NAAC criteria coordinators are advised to submit the AQAR documents & reports to IQAC office.



Prof. (Dr.) S.S. Harak
IQAC coordinator



Prof. (Dr.) S.B. Bagal
Principal