

Ref No: KCT's/LGNSCOE/ESTT./2018-19/300


Date: 09/07/2018


NOTICE

All the Internal Quality Assurance Cell (IQAC) members are hereby informed that a meeting of the 'Cell' has been scheduled on 14/07/2018 at 11:00 AM in the Principal's Office. The agenda for the meeting is as below:

- To review the preparations in view of the anticipated Peer Team Visit (PTV) by the NAAC representatives.
- Review of quality initiatives introduced in the previous meeting.

All are requested to make it convenient to attend the meeting.


Dr. S. S. Harak
Coordinator, IQAC


Prof. (Dr.) S. B. Bagal
Principal

Copy to:

1. All IQAC Members
2. Office Copy



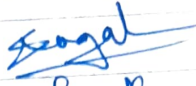
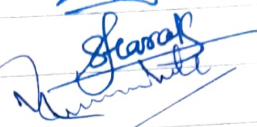




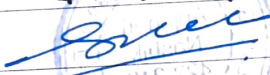
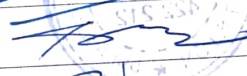
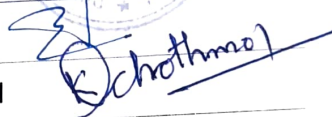
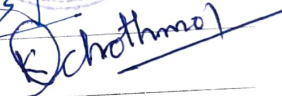
MEETING MINUTES

Call to Order

A meeting of the Members of IQAC was held at Principal Cabin on 14/07/2017 (11:00 AM).

Attendees

Following Members were present for the meeting:

1. Dr. S. B. Bagal 
2. Dr. S. S. Harak 
3. Prof. N. R. Wankhade 
4. Prof. T. Y. Badgajar 
5. Prof. K. K. Tolani (Representative of HoD Civil) 
6. Prof. R. N. Baji 
7. Prof. S. B. Borse 
8. Prof. S. G. Bagul 
9. Prof. J. R. Mahajan 
10. Prof. (Mrs.) L. K. Chouthmol 

Approval of Minutes

Principal Dr. S. B. Bagal welcomed all the members and briefed them about the agenda for the meeting

1. Review of preparations for the PTV by the NAAC representatives.


Principal Dr. S. B. Bagal further shared about experiences of various institutes which had hosted Peer Team of NAAC. He emphasised on transportation arrangement to be made, hospitality, various documents to be presented to the committee. Planning of the two day visit as per NAAC guidelines. Accordingly, each member were assigned various task.

Dr. S. S. Harak, IQAC Coordinator, was assigned the task of coordination between various committees.


2. Review of quality initiatives introduced in the previous meeting

- a. **Introduction of quality measures to upgrade staff profile:** Principal Dr. S. B. Bagal took review from each Head of Department about the number of staff participating in STTP's STC's and FDP's, NPTEL Courses and Research Conferences. He was of the opinion that each faculty should participate / contribute in at-least one such activity per semester.
- b. **Introduction of quality measure to upgrade student profile:** Each Head of Department presented the status of students regarding regular assessment and test series. Based on that Principal Dr. S. B. Bagal suggested counselling of weak / slow learners for improving their performance.

Dr. S. S. Harak, IQAC Coordinator, thanked all the members for being present with their inputs.


16/07/2018
Dr. S. S. Harak
Coordinator, IQAC



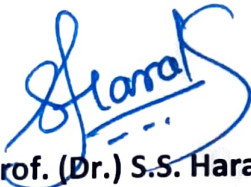

Prof. (Dr.) S. B. Bagal
Principal

Date: 31/07/2018


Action Taken Report

Action Taken Report for the Internal Quality Assurance Cell (IQAC) meeting held on 14.07.2018 at 11.00 AM in the Principal Office is presented below.

Sr. No.	Agenda Description	Responsible Authority	Action Taken
1	NACC Peer Team Visit preparation	IQAC coordinator and all criteria coordinators	All the relevant documents of NAAC criteria are updated to the NAAC file system. The mock visit and presentation schedule is finalized.



Prof. (Dr.) S.S. Harak
IQAC coordinator



Prof. (Dr.) S.B. Bagal
Principal