

Ref No: KCT's/LGNSCOE/ESTT./2021-22/312

Date: 10/02/2022

**NOTICE**

All the Internal Quality Assurance Cell (IQAC) members are hereby informed that a meeting of the 'Cell' has been scheduled on 15/02/2022 at 11:00 AM in the Principal's Office. The agenda for the meeting is as below:

- To conduct review of activities undertaken for achieving outcomes of 'Quality Initiatives' initiated in the first semester.
- To plan for conducting 'Academic and Administrative Audit (AAA)' for the AY 2021-22.

All are requested to make it convenient to attend the meeting.

  
Dr. S. S. Harak  
Coordinator, IQAC

  
Prof. (Dr.) S. B. Bagal  
Principal



**Copy to:**

1. All IQAC Members
2. Office Copy

Ref No: KCT's/LGNSCOE/ESTT./2021-22/316

Date: 12/02/2022

## MEETING MINUTES

### Call to Order

A meeting of the Members of IQAC was held at Principal Cabin on 15/02/2022 (11:00 AM).

### Attendees

Following Members were present for the meeting:

1. Dr. S. B. Bagal
2. Dr. S. S. Harak
3. Dr. N. R. Wankhade
4. Prof. T. Y. Badgujar
5. Prof. R. N. Baji
6. Prof. S. B. Borse
7. Prof. R. M. Jadhav
8. Prof. S. G. Bagul
9. Prof. L. K. Chouthmol
10. Prof. S. R. Baji
11. Prof. K. K. Tolani
12. Prof. S. S. Shinde
13. Prof. M. S. Borse
14. Prof. P. R. Gajare
15. Prof. M. A. Bhusal
16. Prof. Sharad N. Sanap
17. Ms. Nikita S. Mahale
18. Mr. Veer N. More
19. Ms. Rashmi V. Sonawane

20. Mr. Anand Shirsath

21. Prof. P. S. Talmale

*Bagal*  
*Harak*  
*Wankhade*  
*Badgujar*  
*Baji*  
*Borse*  
*Jadhav*  
*Bagul*  
*Chouthmol*  
*S.R. Baji*  
*Tolani*  
*Shinde*  
*Borse*  
*Gajare*  
*Bhusal*  
*Sanap*  
*Mahale*  
*More*  
*Sonawane*  
*Shirsath*  
*Talmale*

## Approval of Minutes

Principal Dr. S. B. Bagal welcomed all the members and briefed them about the agenda for the meeting.

### 1. To conduct review of activities undertaken for achieving outcomes of quality initiatives.

As per action plan, which were discussed in previous meeting, IQAC coordinator reviewed all the activities undertaken for quality initiatives. Following points observed in review-

- a. Due to pandemic situation, the teaching-learning for the first semester was conducted by 'Online-mode'. Even the co-curricular activities were hampered. However for the second semester, since a considerable relaxation was granted by the Government in the conduction of physical activities, the Hon. Principal instructed all present to conduct maximum student activities to comply with the QUALITATIVE INITIATIVES targets. Accordingly, it was decided to conduct activities for promotion of Human Values, Universal Values and Professional Ethics.
- b. The Principal also instructed all the Heads of Department and the Institute-Industry Interaction Cell to take more efforts for establishing collaboration through MOUs' with various industries for conducting field visits, staff exchange, expert talks, internships and other similar activities.


### 2. To conduct Academic and Administrative audit (AAA) for the A.Y. 2021-22.

After mutual discussion with all, it was decided that the 'Criteria – 6' coordinator will take efforts to identify an outside agency like for conducting ISO Audits of the institute. Accordingly, each Criteria coordinator was informed to be ready with required information, program reports, etc.

Finally, Principal Dr. S. B. Bagal asked IQAC coordinator to upload the AQAR as per the availability of the link.

  
12/02/2022  
**Dr. S. S. Harak**  
Coordinator, IQAC



  
**Prof. (Dr.) S. B. Bagal**  
Principal

Date: 26/02/2022

### Action Taken Report

Action Taken Report for the Internal Quality Assurance Cell (IQAC) meeting held on 15.02.2022 at 11.00 AM in the Principal cabin is presented below.

Sr. No.	Agenda Description	Responsible Authority	Action Taken
1	Academic and Administrative Audit	HoDs	HoDs are informed to prepare the documents of Sem.-I (A.Y. 2021-22) required for audit. The schedule and auditors are finalized for the audit.



**Prof. (Dr.) S.S. Harak**  
IQAC coordinator



**Prof. (Dr.) S.B. Bagal**  
Principal